



Von Jakob

WINERY · BREWERY
BED & BREAKFAST SUITES

Host Name _____

Event Date _____

Weddings 2018

Congratulations on your engagement! What a truly incredible time in your life – so much excitement, so much anticipation, so much fun. We sincerely appreciate your consideration in hosting your wedding celebration with us here at Von Jakob.

You can feel confident in our experience hosting weddings as we have coordinated more than 300 rehearsal dinners, wedding receptions and ceremonies, big and small, casual and formal. There can be so much stress involved in wedding planning, but our expert wedding coordinator can take some of that pressure off of you. Our coordinator can help you plan an enjoyable sit-down dinner or buffet as well as orchestrate an elegant ceremony and reception. We have seasoned in-house chefs who can prepare items currently available on our robust menu, in addition to almost anything else you have in mind.

Should you choose to book your wedding with us, you can count on the highest quality of professionalism and class. We go above and beyond to ensure your wedding is an event to remember, and we welcome the opportunity to host what will be one of the greatest days of your life.

About Us

Atmosphere

We offer the perfect setting for an extraordinary event. Here you will find a serene countryside atmosphere with panoramic views of our orchards and vineyards overlooking the picturesque backdrop of the Shawnee National Forest. The winery itself is inspired by our German heritage as the design of our tasting room and ballrooms is in a classic German Tudor style. Venture outside to our patios and decks to get an even better view of the Southern Illinois scenery. While you are visiting feel free to walk through our vines and orchards and take a trip to our pond; or, just sit, sip and soak it all in.

Winery and Brewery

Established in 1996 as a one of the original wineries in Southern Illinois, we now offer around 20 varieties of wine, ranging from dark full-bodied reds to sweet dessert wines. Our wines are available in over 120 retail locations across the region. In 2010, Von Jakob Brewery was born. We now serve a delectable range of varying styles craft beer brewed onsite.

Menu

Our trained chefs, along with their culinary team, have years of experience in preparing the finest food. Our team specializes in the art of classical menus, creative presentation and impeccable service. We offer many menus of varying styles and offer our award-winning wines, hard cider and handcrafted beer to accompany your meal.

Accommodations

If you and your guests are looking for a place to stay during the festivities, look no further than our very own Bed & Breakfast Cottage Suites. Each spacious suite is within walking distance of the winery and brewery and includes a king-size bed and Jacuzzi tub, among other amenities. Upon check-in, you may choose a complimentary bottle of wine from our winemaker's selection. A delicious, satisfying breakfast is served at the winery the following morning. Our five bed and breakfast suites are available all year long and boast some of the greatest views that Southern Illinois has to offer.

Room Information and Rates:

We have a total of five suites. The Wine House has three suites, while the Port House has two suites. The Port House also has a sleeper sofa that is available for rent if you have reserved both rooms. We can accommodate 10 guests in beds, or 12 total with the use of the sleeper sofa. We have a 2night minimum stay on the weekends. Breakfast is served at the winery at 9:30 am. Check-in is from 3:00 – 6:00 pm and Check-out is at 11:00 am.

*Sunday - Thursday: \$99 per room per night
Friday - Saturday: \$129 per room per night
Sleeper Sofa: \$50 per night Festival and Holiday
Weekends: \$149 per room per night*

Room Rental Information

Rental Days/Hours

Our standard rental times for a Friday or Saturday celebration:

- Ceremony rehearsal: 1 hour, the day before ceremony (to be scheduled with your Event Coordinator)
- Ceremony and reception: 5:00 – 10:00 p.m.
- Reception only: 6:00 – 10:00 p.m.
- Additional notes:
 - Outdoor entertainment cannot extend past 10:00 p.m.
 - Our rooms may be rented for an additional hour (i.e., extending until 11:00 p.m.) for a fee (see page 4).
 - The winery will remain open during its regular business hours. Rest assured, though, your guests will be the only ones with access to your ballroom.
 - For wedding ceremonies held on the main deck, we are unable to ensure that only your guests will have access to this area, but will do our best to accommodate.
 - For wedding ceremonies held on the south deck, we will ensure that only your guests will have access to the ceremony location.

Wedding Reception Room Rental

Our wedding receptions are held in our Winery Ballroom (minimum 150 guests, capacity 250+).

Your non-refundable room rental fee reserves your wedding date. The room rental fee includes:

- Bridal food tasting (ask your Event Coordinator for dates)
- Sparkling wine provided for the head table for toasts (1 bottle per 5 guests)
- Ask your coordinator about sparkling wine toasts for your entire wedding
- Chairs for up to 175 guests and chairs (with arms) for up to 30 people at the head table
- Banquet and round tables as well as registry, gift and cake tables
- Plates and napkins for cake table
- China, silverware, and glassware for up to 350 guests
- White lights decorating the room (specifically on columns)
- Set-up and clean up
- White linens (includes white linen tablecloths and white linen napkins)
- We have additional items for rent:
 - Colored linens (tablecloths, napkins and table skirts)
 - White chairs – check with wedding coordinator for pricing
 - White or black chair covers – \$2.00/cover
 - Colored chair sashes – \$2.00/sash
 - **Note:** We charge an additional fee of \$1.00 per chair cover and sash if you would prefer Von Jakob to set them up for you
 - And much more! Just ask your wedding coordinator.

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Ceremony Rental

Your ceremony rental fee includes:

- A coordinated rehearsal, at the scheduled time, the day before the event
- A coordinated wedding ceremony
- Up to 175 chairs arranged on our deck
- Set-up and cleanup of site
- *Note: We can assist you in renting a selection of other chairs for the ceremony and/or reception*

Room Rental and Ceremony Fees

Winery Ballroom Pricing

Number of Guests	150-199	200-249	250+
Room Rental Fee	\$2,000	\$2,200	\$2,500
Ceremony Fee	\$600	\$700	\$800
Additional Hour	\$500/hour	\$550/hour	\$625/hour

Note: Winery Ballroom Rental requires a minimum commitment number of 150 guests

Seasonal Wedding Pricing

Events held between November 15 – April 15 receive a **50% Discount** on Room Rental

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Catering

We pride ourselves on our in-house catering services, offering everything from hot wings to Filet Mignon. We believe the quality of food plays a key role in the overall satisfaction of your event.

Note: Prices below represent buffet-style for one entrée; multiple entrées can be selected for an additional charge of \$1 per plate. Assume a fee of \$3 per entrée for a sit-down dinner.

Prices are subject to change.

All entrées include two sides, one salad and a fresh baked roll.

An (*) indicates a menu item that must be served to the table (requires fee of \$3 per person)

CHICKEN

Garlic Grilled Chicken <i>quarter chicken, grilled and coated in a garlic sauce</i>	\$17
VJV Grilled Chicken <i>quarter chicken, grilled, served with a German, white, sweet & sour sauce</i>	\$17
Barbeque Chicken <i>quarter chicken, smoked and smothered in our house barbeque sauce</i>	\$17
Smoked Chicken <i>quarter chicken, grapevine smoked</i>	\$17
Forty Garlic Chicken <i>quarter chicken, lightly breaded, braised in celery and garlic sauce</i>	\$17
Forty Garlic Chicken <i>breasts only, lightly breaded, braised in celery and garlic sauce</i>	\$18
Broccoli/Cheese-Stuffed Chicken Breast <i>lightly breaded, stuffed with broccoli and cheese</i>	\$18
Chicken Kiev <i>lightly breaded, stuffed with butter and herbs</i>	\$18
VJV Boneless Grilled Chicken Breast <i>grilled, served with a German, white, sweet & sour sauce</i>	\$18

BEEF

German Beef <i>grapevine smoked beef brisket, served in au jus and topped with onions and peppers</i>	\$17
Prime Rib <i>12 oz. Prime Rib, cut in house and cooked to order (average- \$25)</i>	Market Price

PORK

Pork Loin (smoked or roasted) <i>smoked with grapevines or oven slow roasted</i>	\$17
Stuffed Pork Loin (smoked or roasted) <i>stuffed with a breadcrumb and vegetable stuffing</i>	\$18
Pork Steak <i>classic German shoulder cut</i>	\$16

PASTA

Meat Lasagna <i>layered pasta, cheese, and meat sauce made with ground beef</i>	\$17
Vegetarian Lasagna <i>layered pasta, cheese, and tomato sauce</i>	\$16

FISH & SEAFOOD

Catfish <i>lightly breaded and deep fried</i>	\$16
* Salmon <i>oven poached or pan seared, garnished with peppers and onions (average- \$20)</i>	Market Price
* Lobster Tail	Market Price
* Whole Lobster	Market Price

Other fish entrées (e.g., tuna, tilapia) are available by request.

FOWL

Cornish Hens <i>a classic, roasted 16oz Rock Cornish Hen</i>	\$18
* Duck Breast <i>plump, seared, and sliced breast with a port wine reduction</i>	\$22

LAMB

* Lamb Chops <i>tender, Porterhouse cut of lamb (average- \$22)</i>	Market Price
* Leg of Lamb <i>sliced, boneless, and served in a tomato wine sauce (average- \$20)</i>	Market Price
* Rack of Lamb <i>often called "the lollipop," bone-in, rib cut (average- \$25)</i>	Market Price

VEGETARIAN

Stuffed Portabella Mushrooms <i>filled with a breadcrumb, cheese and vegetable stuffing</i>	\$17
Vegetarian Lasagna <i>layered pasta, cheese, and tomato sauce</i>	\$16
* Curried Vegetables with Grilled Romaine <i>fresh, seasonal vegetables in a curry sauce</i>	\$17

Other vegetarian and vegan entrées are available by request.

CHILDREN (12 & under)

Chicken Tenders and Fries <i>lightly breaded chicken tender served with French Fries</i>	\$12
Cheese Pizza <i>pizza dough made in-house and grilled, topped with tomato sauce and cheese</i>	\$12

SIDES

(Choose two)

<p><u>Included sides</u> Diced Cheesy Potatoes Roasted Garlic Potatoes German –Style Red Bliss Potatoes Von Jakob Rice Pilaf Country-Style Green Beans Country-Style Mixed Vegetables Peas and Carrots</p>	<p><u>Sides for an additional \$1.50 charge</u> Garlic Mashed Potatoes German Potato Salad Mustard Potato Salad Asparagus (seasonal) Squash Medley (seasonal) Twice Baked Potatoes (max 125 servings) Duchess Potatoes (max 150 servings)</p>
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SALADS

(Choose one)

- Von Jakob Spring Salad w/our Homemade Red-Oak-Port Vinaigrette
- Tossed Salad w/choice of Italian, Ranch or French (add \$1/person)
- Strawberry & Raspberry Spinach Salad (seasonal, add \$2/person)
- Caesar Salad (add \$1/person)

HORS D'OEUVRES

(Priced per person)

Buffalo Hot Wings \$3 (est. 3/person)	Country Stuffed Mushrooms \$5 (est. 3/person)	Creole-Devised Eggs \$4 (est. 2/person)
Honey Wings \$3 (est. 3/person)	Swedish or BBQ Meatballs \$3 (est. 3/person)	Smoked Salmon \$6
Cajun Wings \$3 (est. 3/person)	Spinach Artichoke Dip w/ fresh tortilla chips \$4 w/ crostini's \$5	Shrimp Cocktail \$6 (est. 3/person)

PLATTERS

(a platter serves up to 20 guests, select up to 3 platter options, minimum order must equal # of guests)

Fruit \$50	Vegetable \$45
Fruit and Cheese \$55	Cheese and Vegetable \$50
Cheese and Cracker \$50	Assorted Meat \$55
Cheese and Assorted Meat \$55	Charcuterie \$60

Wedding Cakes

Unfortunately, we do not offer wedding cakes. If you would like us to cut your wedding cake, there is a fee of \$50.00. To cut and serve your cake our fee is \$100.00.

Pricing Note

These prices are for food only – they do not include the room rental fee, beer, wine, service fee or tax.

- All weddings have a \$2,500 minimum food purchase

Escort Cards

If you choose two or more entrée choices, you are responsible for providing escort cards that identifies what each guest has ordered. Escort cards are important because they ensure that each guest receives the meal that they ordered. Without escort cards, guests may change their minds, meaning the guests served last may not get what they ordered. Upon advanced request, Von Jakob can make your escort cards for a fee. If you do not provide your own escort cards, Von Jakob will provide meal cards for a fee.

An Important Food Safety Note

Due to a recent change to our facility's insurance policy, someone who does not have a Food handling and Safety & Sanitation License may not bring in food or snacks of any kind; however, if you would like a particular food/beverage item for your guests (e.g., chocolates, pretzels, mixed nuts, lemonade, soft drinks, sparkling juices, sparkling wines, etc.), please let us know so that we would be happy to provide them for you at a minimal fee. We apologize for the inconvenience and appreciate your understanding.

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Beverage and Bar

Our beverage and bar packages (A, B, C, D or N) are listed below and our pricing represents a four hour wedding reception. A selection of one of these packages is required. Any substitutions or additional requests outside of what is included in these packages should be addressed with your wedding coordinator – they will ensure you will have everything you need for your event.

Package A – \$8/per person

(A fee of \$2.00/per person is applied for each additional hour of bar service.) A selection of eight wines from Von Jakob Winery

(Excluding: Cabernet Sauvignon, Chambourcin, Red Oak Port, White Oak Port – these options can be substituted for an additional charge)

Package B – \$9/per person

(A fee of \$2.50/per person is applied for each additional hour of bar service.)
Package A plus:

A selection of draft handcrafted beers from Von Jakob Brewery (e.g., Pale Ale, Pilsner, Dark Bock, Hefeweizen, Seasonal)

Package C – \$10/per person

(A fee of \$2.75/per person is applied for each additional hour of bar service.)
Package B plus:

A variety of domestic and specialty bottled beers
(e.g. Bud Light, Miller Lite, Coors Light, MGD 64)

Package D – \$11/per person

(A fee of \$3.00/per person is applied for each additional hour of bar service.)
Package C plus:

A selection of mixers and spirits (e.g., Spiced Rum, White Rum, Gin, Whiskey, Tequila, Vodka)
Sprits may be substituted/upgraded for a fee

**Von Jakob has a strict “no shot” policy. All spirits must be served with a mixer.*

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Package N – \$4/per person

(A fee of \$1/per person is applied for each additional hour of bar service.)

Non-alcoholic drinks: Coffee, Iced Tea, Coke, Diet Coke, Sprite

Package N requires the inclusion of the Cash Bar

Cash Bar

A \$125 fee per bartender applies to cash bars. We require one bartender per 50 guests

Non-alcoholic drinks – reflects Von Jakob’s prices on event date

Von Jakob wine by the bottle or glass – reflects Von Jakob’s prices on event date

Von Jakob craft beer – reflects Von Jakob’s prices on event date

Bud Light, Miller Lite – \$4

Mixed Drinks – \$5

Additional information:

- Package N (with the inclusion of a cash bar) is the minimum beverage option.
- If selecting Packages A, B, C, or D, the bartender fee is waived. Package N does require a bartender fee with the inclusion of a cash bar.
- Please consult with your wedding coordinator for any substitutions within these packages or for any additional alcoholic beverages that you would like at your event. **No outside alcohol is allowed on premise.**
- Sparkling wine toasts for your wedding are available, please discuss with your coordinator.
- With every package a selection of soft drinks, juices, coffee and tea are included.
- If selecting Packages A, B, C, or D, adolescents (20 years or younger) in attendance are charged \$4 per person for unlimited non-alcoholic beverages (A fee of \$1/adolescent guest is applied for each additional hour of bar service and the number of adolescent guests must be provided 2 weeks prior to event).
- We reserve the right to refuse bar service to any guest. Even though you have paid for unlimited drinks, we must follow the law. The law states that we cannot serve to guests under 21, guests who are buying a drink for someone under 21, or any guest who appears impaired or intoxicated.
- Pricing and in stock alcohol selections are subject to change.
- We will do everything we can to keep our alcohol prices the same as the day you booked your event, but due to factors out of our control we cannot 100% guarantee the current prices. However, please feel confident that we will do our absolute best to accommodate you should any situations arise. Thank you for your understanding.

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Decorations

If your ballroom is available the day prior to your wedding, you are allowed to decorate during **regular business hours**. Please note, however, Von Jakob reserves the right to book additional events in the days prior to your wedding/reception. We can give you a 30 day notice as to whether you have the day prior to decorate. If the room is booked the day prior, all decorations will need to be set up on the day of the event.

Decorations/items we do allow:

- Candles (with the exception of lit candle sticks)
- Items that cover our existing decorations as long as the walls and existing items on the walls are not damaged
- **Note:** No items may be removed from the room or the walls

Decorations/items we do not allow:

- Glitter
- Confetti
- Faux flower petals
- Fireworks (including sparklers)
- Hay bales
- Floating lantern releases
- Nails, tacks or staples affixed to the walls, floors, ceilings or decks
-

Vendor Information

If you decide to book your special event with us, we will be happy to recommend all of the necessities, including: photographer, baker, florist, decorator, entertainment, hair stylist and any other rental needs.

- At eight weeks before your celebration, all vendors must be secured with names, contact information and setup times. This information must be given to your wedding coordinator who will confirm with your vendors.

General Rental Information

Von Jakob will offer a rental generator based on the going rate in the event of a power outage due to inclement weather. A decision on your part must be made at least one week prior to your event. At that time acquisition of a rental generator is not guaranteed and is dependent upon availability. Although power outages are no more common for us than any other, we encourage you to consider this to be certain there is minimal interruption to your celebration.

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Rehearsal Dinners

We are also happy to host your rehearsal dinner as well. Since you will be rehearsing the ceremony here, it is a seamless transition into the rehearsal dinner.

In order to rent the space for the rehearsal dinner, we do require a Room Rental Fee. That fee will depend on the location of the event. We have two locations available, the Brewery Ballroom or on the dance floor of the Winery Ballroom.

Number of Guests	0-50	0-100
Location	Winery Ballroom (dance floor area)	Tasting Room
Room Rental Fee	\$200	\$400
Minimum Purchase	\$300	\$600

**Minimum purchase includes food and beverage only. It does not include Room Rental, Service Fee, or Taxes. Please note that the pricing above is for wedding parties that have booked their wedding with us.*

Your event coordinator can supply you with menu options, depending on what specifically you are looking for. Some of those menu options include:

- Catering Menu: for a plated dinner meal. Includes entrée, 2 sides, salad, and roll.
- Pasta Bar: Build your own pasta dish! Each guest will choose their noodles, sauce, veggies, and protein from a buffet. Includes bread and a salad.
- Lunch Menu: Our typical day-to-day lunch menu has some great options including pizzas, sandwiches, and more!
- Hors D'oeuvres Only: for a fun, heavy-hors d'oeuvre style event. Get full on all sorts of small dishes. You have a lot of flexibility when it comes to choosing your options. We have everything from meat and cheese platters to stuffed mushrooms to slider sandwiches.
- Anything else you can think of! Even if we haven't done it before, we would be happy to accommodate any theme you may have or dish that's your favorite!

Note: Alcohol sales may be cash bar or tabulated. Rehearsal dinners are subject to 20% Service Fee on food and beverages as well as sales tax.

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3 weeks before your celebration

During the next week you will need to tally your RSVPs as the final guest count is due two weeks prior to your event. Your wedding coordinator can assist you with this.

2 weeks before your event

At this time, you will provide your wedding coordinator with your calculated final guest count (including adolescents). We will calculate your invoice based on this guest count.

Note: This number must be equal or above the original commitment number

Final Guest Count: _____

Your **second payment is due** to your coordinator on: _____
Month/Day/Year

- Your second payment includes:
 - Catering fee
 - Rental items
 - Service Fee
(20% of food and beverage) ○
 - Beverage and bar
 - Taxes
- Credit card authorization form for your final payment is due **two weeks prior to your event**. A credit card authorization form must be on file at this time for any final charges.
- Final charges will be calculated and due the night of your event. An invoice will be emailed to you within three business days after your event detailing the charges.

Final payment

- Your **final payment** may consist of the following charges on the day of the event:
 - Additional catering fees including service fees ○
Additional rental items
 - Additional beverage and bar items including service fees ○
Damages
 - Any other fees that may apply
- **Note:** You may add additional guests/meals **up to one week** before your celebration; however, no refunds will be issued for any guest subtractions from your “Final Guest Count.”

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Estimates

Your final bill will include a Service Fee (20% of food and beverage) and 6.25% sales tax. Please note Gratuity is not included.

Winery Ballroom: Wedding & Reception

Guests	150	200	250
Room Rental	\$2,000	\$2,200	\$2,500
Ceremony Fee	\$600	\$700	\$800
Food	\$2,500	\$3,200	\$4,000
Beverage and Bar	\$1,050	\$1,400	\$1,750
Subtotal	\$6,150	\$7,500	\$9,050
Tax (7.25%)	\$446	\$543	\$656
Service Fee (20%)	\$710	\$920	\$1,150
Total	\$7,306	\$8,963	\$10,856

Note: Gratuity is not included in Estimates

Special Seasonal Pricing:

Events held between November 15 – April 15 receive a **50% Discount** on Room Rental

Facility Regulations/Damages

The bride and groom must be at least 21 years of age by the date of the celebration.

Prior approval must be obtained by our coordinator if displays, decorations or merchandise are to be used. Again, we do not allow nails, tacks, or staples to be affixed to the walls, floors, ceilings, and decks. All activities must comply with mandatory health and safety regulations. Von Jakob Vineyard, Ltd. accepts no responsibility for the security, loss, destruction or damage to any items regardless of cause. Loss of or damage to a group's displays, decorations or other property brought onto the premises is the sole responsibility of the group. The group is also responsible for the conduct of all people in attendance to the event and any damage incurred upon our facility, the grounds or guests by any individual associated with or representing the group or group's organization.

Von Jakob Vineyard, Ltd. is not responsible for any costs or expenses due to inclement weather or natural disasters.

Please note that any special requests may result in additional charges (e.g. moving tables, moving stage, taking down decorative lighting, etc.)

This contract is subject to change. This information is current and accurate to the best of our knowledge. Any inaccuracies or questions should be presented to our event coordinator at the time of your initial consultation.

Signature of Payer

Thank You

Von Jakob Winery, Brewery, Bed & Breakfast
618.893.4600
VonJakob.com
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Thanks again for your consideration. We appreciate the opportunity to provide you with a positively unforgettable celebration!

Please bring this packet with you when meeting with your wedding coordinator as we will continuously refer to it throughout the course of planning your wedding. Of course, feel free to contact us with any questions you might have. We look forward to hearing from you!

Contact Us

Wedding Coordinator
618-893-4600
events@vonjakobvineyard.com